

**JORDAN TAX SERVICE, INC.
PETERS TOWNSHIP & SCHOOL DISTRICT
TAX CERTIFICATION &/OR MUNICIPAL CLAIM LETTER APPLICATION**

PLEASE ENCLOSE PROPER PAYMENT WITH REQUEST & ALLOW (7-10) SEVEN TO TEN BUSINESS DAYS TO PROCESS THIS REQUEST. REQUEST FOR MUNICIPAL CLAIM LETTER/TAX CERTIFICATION WILL BE RETURNED IF ALL DATA IS NOT COMPLETED.

PETERS TOWNSHIP: Total Fee \$ _____ - made Payable to: "Peters Township"
Municipal Claim Letter: \$15.00 Per Parcel 724-941-4180 **MAIL TO: 610 E. MCMURRAY RD, MCMURRAY, PA 15317**

PETERS TOWNSHIP SANITARY AUTHORITY: DYE TEST and AUTHORITY CLAIM LETTER APPLICATION - CONTACT PTSA @ 724-941-6709 **MAIL TO: 111 BELL DRIVE, MCMURRAY, PA 15317**

JORDAN TAX SERVICE, INC.: (Total Fee \$ _____ - made Payable to: "Jordan Tax Service, Inc."
Property Tax Certification: **\$10.00 Per Year** Trash Lien Letter: **\$25.00 Per Parcel**

MAIL TO: Jordan Tax Service, Inc., 102 Rahway Rd, McMurray, PA 15317 (724) 731-2351

Application Date:	TAX CERTIFICATION LETTER REQUEST:		YES	NO	
REFINANCE?	YES	NO	TRASH LETTER REQUEST:	YES	NO
SALE?	YES	NO	TAX CERTIFICATION - LIST YEARS:		
CLOSING DATE:	File #:	Property Tax Identification Number: 540-			

OWNER/SELLER: _____ Home Phone #: _____
Seller's Address: _____

Property Address: _____
Rental Property: YES NO Commercial Property: YES NO # of Units: _____
IS STRUCTURE ON THIS LAND? YES NO
Seller's Forwarding Address: _____

BUYER'S NAME: _____

Seller's Agent: _____ Phone #: _____
Requested By: _____ Phone #: _____
Closing Officer: _____ Phone #: _____
Closing Company: _____ Phone #: _____
Mailing Address: _____
Fax #: _____
Email Address: _____

PLEASE ENCLOSE PROPER PAYMENT WITH THIS REQUEST & ALLOW (7-10) SEVEN TO TEN BUSINESS DAYS TO PROCESS THIS REQUEST. YOUR REQUEST FOR A TAX CERTIFICATION/MUNICIPAL CLAIM LETTER WILL BE RETURNED &/OR NOT RELEASED IF ALL DATA IS NOT FULLY COMPLETED ON THIS FORM.

PLEASE INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE FOR RETURN REPLY

NO VERBALS OR FAXED INFORMATION WILL BE ISSUED FROM THIS OFFICE ON ANY REQUEST!